



**Wayne County Public Library
Rittman Branch**

Position Opening

Title: Delivery Driver (part-time)

Date Posted: November 27, 2023

Job Responsibilities: Accurately sorts, processes and packs incoming and outgoing materials. Delivers materials between library branch locations using library owned vehicles.

Qualifications: High School Diploma, or equivalent, with a valid Ohio Driver's license and an acceptable driving record. Must be able to push heavy carts and lift up to 50 pounds.

Working Conditions: part-time, 24 hours per week.

Skills and Abilities: Ability to organize materials with accuracy and attention to detail. Presents a positive, professional image to the public; interacts and responds appropriately to patrons and staff; develops and maintains effective working relationships with supervisor and colleagues; maintains confidentiality.

Starting Pay Rate: \$13.15 per hour.

Application Procedure: Applications may be obtained at any of our locations or online at www.wcpl.info. Completed library application forms and resumes may be emailed to: jobs@wcpl.info or mailed to:

Wayne County Public Library
304 N. Market
Wooster, OH 44691.
Attn: Human Resources

Deadline: Applications accepted until the position is filled.

In compliance with Federal and State equal employment opportunity laws, the Wayne County Public Library considers qualified applicants for positions without regard to age, race, color, religion, gender, sexual orientation, national origin, disability, or ancestry.